

# Open Call 2023

## Frequently Asked Questions

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## I. Consortium composition

### 1. What are the requirements regarding the consortium composition?

Each consortium must include at least three (3) independent legal and performing actions entities from at least three different EU Member States or Euratom Programme associated countries, including at least one external entity.

It is not mandatory to include a beneficiary or an affiliated entity to perform the project, but this would be easier from an administrative point of view.

Consequently, a consortium can be formed by third parties only.

An external entity is a legal entity which is not part of the consortium at the time of the launch of the first open call (please refer to annex 1 of the call text to check which entity is already part of PIANFORTE).

The notion of independence in article 8 of "REGULATION (EU) No 1290/2013 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 11 December 2013 laying down the rules for participation and dissemination in "Horizon 2020 - the Framework Programme for Research and Innovation (2014-2020)" and repealing Regulation (EC) No 1906/2006".

Even this definition is in a H2020 regulation, it can be used in the frame of Horizon Europe.

Only entities performing the project are considered.

Beneficiaries who are not performing the project but which need to be included for administrative reasons are not considered in this frame (that is to say beneficiaries which are declaring no cost in the budget of the project or only charging management costs – cf. budget aspects in part II).

However, please note that beneficiaries linked to affiliated entities and third parties who do not perform the project must sign an accession form to the funding agreement (asked by the EC).

### 2. Can an affiliated entity or a third party participate in a consortium without its own Beneficiary?

Yes.

However, even if an affiliated entity or a third party can participate in a consortium without its own beneficiary, the beneficiary's costs must be indicated in the budget proposal. More information is available on question 12.

### 3. Is it possible to add new affiliated entity?

Yes, cf. page 17 of the call conditions.

4. What are the requirements for becoming an affiliated entity?

Beneficiary must provide PIANOFORTE with documents proving the legal link between itself and its Affiliated Entity.

The documents will be forwarded to the EC which will either accept or reject the application.

Various documents are accepted: cooperation agreement, MoU, Statement of Intent, Statutes... We do not have any list. Please contact your National Contact Point if you need assistance (see question 22).

The legal link must not only exist for the PIANOFORTE project.

Hence, in case of agreement it must enter into effect before the start of PIANOFORTE (1<sup>st</sup> June 2022). Retroactive entry into force is accepted so your agreement can be signed after the 1<sup>st</sup> of June 2022.

The object of the agreement must be wider than PIANOFORTE.

The new Affiliated Entity will be included in the PIANOFORTE Grant Agreement after a procedure that will be communicated to the new Affiliated Entity in due time.

5. How to include in the proposal a participant who is not yet an affiliated entity?

If the participant can be considered, in your opinion, as an affiliated entity and you intend to provide the relevant documents to PIANOFORTE, this entity must be presented in your proposal as a new affiliated entity.

6. Is it possible to add a new beneficiary?

No

7. Is it possible for international entities (outside of EU) to participate?

Yes. They will be considered as associated partners.

8. Who can be coordinator?

Any participant including beneficiaries, affiliated entities or third parties or associated partner but it would be easier from an administrative point of view if it was a beneficiary or an affiliated entity.

9. Is it possible for one legal entity, to participate twice (or more) in the call - i.e. to take part in two or more) different project consortiums, on the same or different research topics?

Yes

10. Is it possible for the same researcher to participate in two different projects?

Yes

11. Can the same institution coordinate more than one project?

Yes, however it is not possible for the same principal investigator to coordinate two projects at the same time.

## II. Budget aspects

12. What costs need to be declared in my budget during the proposal phase?

The costs of all the participants performing the project (that is to say entities which are implementing the project from a technical point of view) must be declared.

The costs of the beneficiaries linked to an affiliated entity, or a third party shall also be declared.

In this context, the beneficiary can declare zero (0) cost or only management costs.

Management costs means cost induced from the transfer of funds from beneficiary to affiliated entity, third parties...

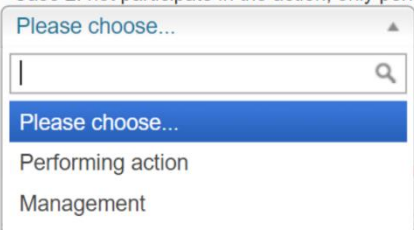
Beneficiaries who are declaring no cost or only management costs will not be taken into in the number of participants. They must use the “management” option as visible in the screenshot of the system hereunder.

You must use the Auxiliary Financial Excel Sheet accessible on [PIANOFORTE Website](#).

Screenshot of the system:

**In case if the partner is a BENEFICIARY, please choose one of the following: The beneficiary:**

- Case 1: does participate in the action. Select "Performing action"
- Case 2: not participate in the action, only perform administrative duties (declare only management costs or "0"). Select "Management"



**Coordinator**

...diture are fundable (see the financial part of the Call Text). Please provide descri  
...please use provided Excel Auxiliary Sheet and consult it on financial & arithmetica

<b>ESTIMATED COSTS OF PROJECT TO BE SUBMITTED</b> by the project coordinator on PT-Outline before July 26, 2023 at 3.00 PM As referred to the "Auxiliary Financial Excel Sheet" (PIANOFORTE Website)		ELIGIBLE COSTS (kEUR)	NON ELIGIBLE COSTS (kEUR)	TOTAL COSTS (kEUR)
Project partners: (1)				
BENEFICIARIES	Working on technical tasks (2)	500	-	500
	Management costs only (3)	50	-	50
AFFILIATED ENTITIES (4)	Legally linked to a Beneficiary	300	-	300
ASSOCIATED PARTNERS (5)	Linked or not to a Beneficiary	-	300	300
IK CONTRIBUTORS (6)	Linked to a Beneficiary or an AE	300	-	300
RECIPIENTS OF FSTP (7)	Linked to a Beneficiary or an AE	50	-	50
<b>TOTAL</b>		<b>1200</b>	<b>300</b>	<b>1500 (8)</b>

(1) SUBCONTRACTORS are also partners/participants of the project. They do not appear in the list above as the "subcontracting costs" are included in the budget of the beneficiaries / Affiliated entities.  
(2) BENEFICIARIES own costs *included costs of SUBCONTRACTORS*  
(3) Management costs means costs of activities not directly linked to the technical tasks (notably costs induced from the transfer of funds from beneficiaries to other partners). Please note that Beneficiaries who are declaring no cost or only management costs will not be taken into in the number of "participants".  
(4) Affiliated entities own costs *included costs of SUBCONTRACTORS*. As a reminder, an AE must have a legal link with the beneficiary it is affiliated to. This link is neither limited to the action nor established for the sole purpose of its implementation.  
(5) ASSOCIATED PARTNERS (AP) do NOT need to have a (capital or legal) link to any beneficiary (but they may have one). Associated Partners cannot be financed in the frame of PIANOFORTE (AP costs are ineligible).  
(6) Third parties giving in-kind contributions (IK CONTRIBUTORS) do not implement any action tasks. They may not charge costs or contributions to the action, but the costs for the in-kind contributions are eligible and may be charged by the beneficiaries which use them.  
(7) For each recipient of FSTP, the maximum amount to be granted is (global ceiling for all the calls organized in the frame of PIANOFORTE):  
- EUR 300 000 for actions justifying the establishment of a Ph.D. or Post Doc. contract or  
- EUR 100 000 in other cases of activities for the implementation of the roadmap for research in radiation protection.  
(8) Amount of total costs declared (included costs of Associated partners) for the project shall not exceed 1500 kEUR.

### 13. What is the funding rate?

PIANOFORTE will reimburse 63% of the eligible costs of each participant which may be funded by PIANOFORTE.

Regarding recipient of financial support to third parties the maximum amount to be granted in the frame of financial support to third parties (for each recipient) is:

- EUR 300 000 for actions justifying the establishment of a Ph.D. or post doc contract or
- EUR 100 000 in other cases of activities for the implementation of the roadmap for research in radiation protection.

Those ceilings cannot be accumulated in the same project. The maximum amount of reimbursement is either EUR 300 000 or either EUR 100 000. The ceiling mentioned hereinabove is global ceiling for all the calls organized in the frame of PIANOFORTE.

### 14. Financial flows

IRSN will transfer the funds to each Beneficiary.

The sum transferred by IRSN to a Beneficiary will include:

- the sums due to the Beneficiary, its Affiliated Entities, its subcontractors, contributors in-kind, and recipient of financial support to third party as well as
- the sums due by an Affiliated Entity to its subcontractors, contributors in-kind, and recipient of financial support to third party.

Each Beneficiary is in charge of transferring the funds to the Participant which must be paid by said Beneficiary.

Each Affiliated Entity is in charge of transferring the fund to the Participant which must be paid by said Affiliated Entity.

#### 15. Who can be financed or not?

Only entities established in Euratom Member States and third countries associated to Euratom (for now the only third country associated to Euratom is Ukraine) are eligible for receiving the financial support to third parties. Persons, groups and entities subject to EU sanctions cannot participate and cannot be funded.

Associated partners can participate but cannot be funded by PIANOFORTE.

#### 16. Is it necessary to justify how the 37% not financed by PIANOFORTE will be financed?

No. PIANOFORTE is only asking for recipient to financial support to third party a letter stating that it agrees to the financial conditions of the call and the funding of the costs not supported by PIANOFORTE is secured from other sources.

The source does not need to be justified.

#### 17. When do the letter regarding the acceptance of the financial rules of PIANOFORTE by recipient of financial support to third party must be submitted?

This letter must be submitted in the portal with the proposal.

#### 18. What is the minimum and maximum budget of a project consortium?

The total budget of each consortium must be from 1.0 M€ up to 1.5 M€.

#### **If the budget is lower or higher the project will be refused**

The total budget must include the costs of all the participants including the participants which will not receive any funding (e.g. associated partners).

### III. Miscellaneous

19. Does the PIANOFORTE have any active system to search for partners in order to create a consortium?"

Yes, the system is available on the PIANOFORTE website: [PT-Outline \(ptoutline.eu\)](https://ptoutline.eu)

20. Is a beneficiary liable for the action of its affiliated entities or third parties?

Yes, it is in accordance with the grant agreement.

21. Where can I find more information regarding PIANOFORTE or the calls?

All useful information and the [Infoday's presentation](#) can be found on the PIANOFORTE website.

22. Who can help me regarding EU rules?

The network of National Contact Points (NCPs) is the main structure to provide guidance, practical information and assistance on all aspects of participation in Horizon Europe. NCPs are also established in many non-EU and non-associated countries ("third countries").

You may find the following link to find your NCP [Funding & tenders \(europa.eu\)](https://europa.eu)

23. What is the submission deadline?

The submission deadline has been extended to the 26th of July 2023 at 15.00 CEST.